



Minutes of Berryfields Parish Council Meeting
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT
on Wednesday 19th October 2022.

Present: Councillors Arun Sekhar (Vice Chairman), Bindu Gundapudi, John Yandrapati, Laurilee Green (Chairman), Louise Rees, Lucy Harmes, Naser Habib, Paul Redshaw, Vernon Hills, Anthea Cass (Clerk), Angelika Opoka (Assistant Clerk), Hannah Cass (minute taker), Buckinghamshire Councillor Ashley Waite. Cllr Gareth Lane in attendance via Zoom.

1. Apologies for absence

Naser Habib (Cllr)

Vernon Hills (Cllr)

2. Declarations of Interest in items of the agenda

Cllr Green declared an interest in the grant application from Berryfields Scout Group.

3. Open forum for parishioners

Cllr Waite spoke about the roadworks on the A41 and explained that the line-marking is yet to be completed, and the site still needs to be cleared.

He expressed his disappointment with the Starbucks result. He explained that they gave it their best shot to put the traffic argument forward and tried to argue noise, littering, and antisocial behaviour. He does not think it is the right location despite it being approved, but the way forward is to look at mitigating the conditions as best as possible – the biggest problem is whether the junction will be able to take the traffic.

He discussed the pharmacy, saying that Berryfields does need a pharmacy with the amount of people residing there, but the processing to get the pharmacy is flawed. He is now petitioning this at a national level. Within the next couple of weeks, he will be launching a national campaign and he is getting MPs involved. He said that the Pharmaceutical Needs Assessment only had around 200 responses across Aylesbury, so it needs a bigger push.

He explained the waterpipe replacement work on Waddesdon High Street, and that it cannot be rescheduled or changed. The original plan is for 7 weeks, and the new plan should knock off 2 weeks.

He spoke about Bernie's Busses – there are two busses running continuously, standard food bank collections in November and December, four Santa runs (Berryfields, Waddesdon, Quanton and Ashendon) which will collect both cash and food, and the 5000 can challenge. The food banks are struggling due to the cost-of-living crisis - the busses pick up 600-700 kilos of donations each month from 26 pickup points, but this is still not enough. He discussed the challenge of increasing this - a growing network comes with its own challenges and asking donators to drop off more donations is a challenge because most people who donate are the people who can least afford it. He explained that the solution is the 5000 can challenge, and if everyone in Berryfields donated one can each it would solve a lot of problems quite quickly. He contacted schools in the area to do collections, Waddesdon fireworks have waved their



entrance fee, asking for people to bring one can instead as he has got other organisations doing the same. He believes the 5000 target will be beaten and thinks it will be more like 10,000.

Three members of the public attended the meeting to advise of their objections to the planning application 22/02362/APP. They all explained that they were immediate neighbours of the land next to the plot.

- Their reasons for objection included:
 - They believed the land was sold under false pretences as it was thought they were selling to an investor, but instead the land was immediately split into parcels and offered to auction.
- The land is on a level 3 flood zone and has severe annual flooding.
- There are concerns that the flood plain may impact existing houses and would prevent emergency vehicles from getting to the property.
- The second aspect is that they are on a private, busy road, with potholes and fast traffic.
- When the planning application was granted, it specifically said no further structures should be built on the land. Mr Roberts expressed that this is not in keeping with the master plan of Aylesbury and he is asking for the support of councillors.
- The access route trespasses on his land, there is no water supply to the land
- The agricultural land is used to rear livestock.
- It is a level 3 flood zone and fields flood annually remaining sodden for months, private road surrounding and access is given to certain people, it would be an eyesore for the locals, the buyer is not local to Bucks and has no intention of living there, and it would ruin the natural surroundings.

Cllr Waite responded to these points, advising the Parish to submit a statement based on the outcome of this meeting.

A member of the public came to speak about the BMX park regarding the objections made by residents who are concerned about parking. He spoke about the benefits of the facility – it brings children into something more positive with others who are doing the same thing. He does not agree with the objection regarding the parking, as most people using it will be local children and cars won't even be involved.

Cllr Waite thinks the skatepark is a positive thing, in the perfect location – he suggested making a statement that everyone agrees on to be issues to the public to describe the benefits and the relationship with the cafe and the track. The councillors are in support of it and are happy to show their support. Parish Clerk said that the community officer had no report of antisocial behaviour at the skatepark.

4. Police report and Neighbourhood Policing

No report received.



5. Planning

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

22/03177/APP | Householder application for single storey rear extension | 1 Braeburn Road
Aylesbury Buckinghamshire HP18 0HU

Full details at

<https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RI039FCLMSD00&prevPage=inTray>

Councillors resolved to be neutral.

Proposed by: Cllr Redshaw

Seconded by: Cllr Yandrapati

22/03100/APP | Householder application for proposed single storey rear extension | 17
Moorcroft Lane Aylesbury Buckinghamshire HP18 0UR

Full details at

<https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RHOBH7CLMJQ00&prevPage=inTray>

Councillors resolved to be neutral.

Proposed by: Cllr Sekhar

Seconded by: Cllr Gundapudi

22/03237/APP | Householder application for single story rear extension | 67 Collington Road
Aylesbury Buckinghamshire HP18 0UP Page 2 Full details at

<https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RIB0A6CLMZW00&prevPage=inTray>

Councillors resolved to be neutral.

Proposed by: Cllr Gundapudi

Seconded by: Cllr Harmes

22/03291/AAD | Display of stainless-steel building signage, free standing V-signage and
entrance wall signage | Chartwell Manor Care Home 4 Nimrod Street Aylesbury
Buckinghamshire HP18 1BB Full details at

<https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RIKDYYCLFGE00&prevPage=inTray>

Councillors resolved to be neutral.

Proposed by: Cllr Yandrapati

Seconded by: Cllr Gundapudi



22/03450/APP | Householder application for proposed erection of garden outbuilding | 29 Colney Road Aylesbury Buckinghamshire HP18 0Y Full details at <https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=RJG6C8CLG0M00&prevPage=inTray>

Councillors resolved to be neutral.

Proposed by: Cllr Redshaw

Seconded by: Cllr Sekhar

The following are applications made September which the Parish Council have not reviewed due to there being no parish council meeting and are now not in our consultee tray.

22/02887/APP Change of use from Class E (Retail) to Sui Generis (hot food take away) associated extraction, plant equipment and external alterations Full details at <https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/simpleSearchResults.do?action=firstPage>
<https://publicaccess.aylesburyvaledc.gov.uk/onlineapplications/simpleSearchResults.do?action=firstPage>

Cllr Redshaw raised concerns about having a Dominos in that location: there will be increased traffic in the carpark due to a high number of delivery drivers in cars and on mopeds. Councillors discussed the fact that there is already a high number of complaints about congestion in the carpark, especially around the time of school pickup. They also discussed that as this is a place where people predominantly order online, then maybe this is a waste of shop space (although they agreed this was not a valid reason to object). It is suggested that delivery driver would take up parking spaces for customers, whilst also creating a danger to children likely walking through the area for school.

Majority objection.

Proposed by: Cllr Redshaw

Seconded by: Cllr Rees

6. Minutes

The draft minutes of the Parish Council meeting of 20th July 2022 were approved and signed as a true record by the Chairman.

Proposed by: Cllr Rees

Seconded by: Cllr Sekhar

Agreed unanimously.

7. Land & Facilities

**Roman Park and Village Hall
Staging**



Parish Clerk stated that the construction of the stage has been going well, until a wasp nest was found this week. The work has stopped until the nest is removed.

MUGA

Parish Clerk stated that the new proposed site for the MUGA is behind the hoarding. The money has been released to cover the cost of it. Councillors agreed that they were happy for it to be moved to this location.

Resolution: It was resolved for the MUGA to be built in the new proposed site.

Proposed by: Cllr Sekhar

Seconded by: Cllr Redshaw

Landscape

The plants purchased from the Heart of Bucks Grant will be planted in November

Versailles boxes

The boxes have arrived, and councillors discussed that the next step is to think of ways to fund planting. Cllr Redshaw suggested asking Waddesdon for any spares they may have. Cllr Gundapudi suggested advertising in Berryfields news for residents to plant a tree in memory of a loved one.

Allotments

No updates.

Tennis Courts

The official opening of the courts was delayed. Assistant Clerk has been in contact with James (JWT tennis coach) and discussed ways to encourage people to play. He suggested selling cheaper membership options until 1st April, and then start the new season from then. It is planned that there will be a grand opening at the beginning of the tennis season.

Parish Clerk stated that in the meantime, people can enrol in coaching lessons on the LTA website and that the coach thought the current membership price is too expensive and needs to be in line with other courts in Aylesbury.

The councillors discussed the fact that the Clubspark website is currently difficult to locate, and that there should be a link on the Parish Council website. Cllr Redshaw also suggested that it needs to be more obvious how to sign up to a membership as it is currently unclear on the website.

It was agreed that the membership prices should be reviewed again in April.



Park inspections and repairs

Parish Clerk stated that the ladybird at Gateway Park has broken. To keep in theme with the rest of the park, a new wooden one should be acquired, but the wood does not seem to be long-lasting. Councillors discussed the possibility of something with a wood-effect, but a more durable material.

Cllr Lane raised the concern of a large crack in the pavement at Berryfields Green. He was running through the park and nearly tripped, and he is worried that it will be a danger to others. Parish Clerk advised she would send our contractor to look at what can be done.

8. Community Grants

Councillors discussed the fact that the community grant application is too general and needs to be more specific, to state the specific items the grant will cover. They also discussed whether grants should be refused if they are not regarding something taking place in Berryfields. It was considered that if it is something that benefits the residents, it should be allowed to be held outside of Berryfields if there is no other option. It was agreed that specifics need to be added to applications so that it can be stated whether it will be held in Berryfields, why it could not be, and how it would benefit Berryfields residents.

Celia from Berryfields Scout Group asked for a grant of £500 to contribute to the purchase of a tent. She explained that there are over 85 children from Berryfields in the group and the only way of being able to take all the children out is to buy a more durable, long-lasting tent. This would allow them to take the younger children camping, as it would be used for a kitchen and a shelter in case of storms etc. They have been fundraising for some of the amount; it is £1500 for the tent, and £300 extra for gas and the boiler. There were no objections amongst the councillors, and they unanimously agreed for the full amount of £500 to be granted. Parish Clerk stated that it will be paid the following week.

Councillors resolved to grant £500 to Berryfields Scout Group.

9. Finance

9.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

BERRYFIELDS PARISH COUNCIL Payment runs 17th August 2022 to be ratified at Parish Council meeting on 19th October 2022				
Payee	Detail	Net	VAT	Total £
Staff salaries & expenses	Net salaries and expenses			£ 5,732.19
Buckinghamshire Council	Business rates for excess of RV Roman Park Hall			£ 2,582.95
HMRC	Balancing payments (total) PAYE/NI			£ 2,337.57
Shield Maintenance	Inv No 5845 Remove glass (vandalism damage) from tennis courts	£ 65.00	£ 13.00	£ 78.00
Simon Says	Inv 493 children's entertainment			£ 250.00
Gallaher	Inv No 5172266539 Additional premium time on risk tennis courts, fencing & gates			£ 448.67
Lock & Key Centre	For re-charge to RPH Replace locks & provide security keys: Invoice 4047	£ 817.35	£ 164.47	£ 980.82
Sandys Plumbing Ltd	Inv 20355: Repair drain & replace drain cover Roman Park	£ 370.00	£ 74.00	£ 444.00
BrightPay	software charge monthly	£ 0.97	£ 0.19	£ 1.16
Data Commissioner	DD Annual charge Data Protection Act Licence			£ 35.00
Pickerings	Inv No. 1012687	£ 100.80	£ 20.16	£ 120.96
Baughan Pest Control	Inv 5180 vermin control Lawson Road	£ 80.00	£ 16.00	£ 96.00
RTM Landscapes	Inv 3571 Village grass	£ 2,144.50	£ 428.90	£ 2,573.40
Buckinghamshire Council	Inv 569181: commercial waste			£ 73.28
STEM Group	Inv 2282 Phones	£ 30.00	£ 6.00	£ 36.00
Baughan Pest Control Ltd	Inv 5079: Pest control Roman Park additional boxes outside and inside, insect monitoring stations,	£ 370.00	£ 74.00	£ 444.00
Agnieszka Alborpour	Inv PC001845: Park inspections			£ 172.50
Chiltern Sport Ltd	Invoice 6220: Final payment on receipt of completion certificate (part paid £90,000 July), balance due			£ 32,520.00
	Inv No SI-21712: MUGA goals supply & fit vandalised equipment Berryfields Green	£ 2,135.93	£ 427.19	£ 2,583.12
	Total payments made August			£ 51,509.62
Staff Salaries & Expenses	Net salaries and expenses			£ 9,771.78
Helpful Hirings	Invoice No 3874: Barrier hire			£ 23.90
TP Smart Repairs	Invoice No TP006008 repairs to vehicle damaged by pergola	£ 2,275.00	£ 458.24	£ 2,749.46
CIA Fire & Security	Invoice No 246276 smart Access (tennis) gate technical support & software subscription	£ 476.00	£ 95.20	£ 571.20
	Invoice No. 246275 Smart access gate for tennis courts LTA system	£ 4,950.00	£ 990.00	£ 5,940.00
Roll in Trade Ltd	Invoice No BER003 skateboarding for BPC event			£ 90.00
Alan Gibbons	Invoice 11.9.2022 Materials & labour 3 safety rising bollards car park			£ 735.00
Nolan Support Services	Invoice 0282 parks litterpicking	£ 234.00	£ 46.80	£ 280.80
Sign Wizzard	Inv No 39468 tennis signs	£ 40.87	£ 8.17	£ 49.04
Shard.Tech	Inv 2848 Dropbx for 3 users/annual licence	£ 452.00	£ 90.40	£ 542.20
Play Inspection Company	Annual Park Inspection (part to be recharged)	£ 1,300.00	£ 260.00	£ 1,560.00
Pickerings	Invoice 1021760	£ 110.40	£ 22.08	£ 132.48
Pickerings	Invoice 1021761	£ 184.00	£ 36.80	£ 220.80
RTM Landscapes Ltd	Invoice 3630 Grass Cuts to parks and allotments	£ 2,054.50	£ 410.90	£ 2,465.40
TP Smart Repairs	Invoice TP006008	£ 2,275.00	£ 16.22	£ 2,749.46
Alan Gibbons	Ground works to tennis court perimeter	£ 1,040.00	£ -	£ 1,040.00
Alan Gibbons	Paling encing at Roman Park	£ 706.00	£ -	£ 706.00
RTM Landscapes Ltd	Invoice 3571 grass cuts to parks and Roman Park	£ 2,144.50	£ 428.90	£ 2,573.40
	Total payments made September			£ 32,200.92
Chiltern Sport Ltd	Invoice 6268 installation of paving slabs around tennis court	£ 1,660.00	£ 332.00	£ 1,992.00
Buckinghamshire Council	Approved venue licence for Marriages	£ 2,250.00		£ 2,250.00
PWLB	Loan repayment	£ 3,534.28		£ 3,534.28
Agnieszka Alborpour	Inv PC001848: Park inspections	£ 180.00		£ 180.00
Pickerings	Invoice 1030520	£ 176.00	£ 35.20	£ 211.20
Pickerings	Invoice 1030519	£ 105.60	£ 21.12	£ 126.72
Buckinghamshire Council	Inv 569181: commercial waste			£ 78.58
RTM Landscapes Ltd	Invoice 3683 Grass Cuts to parks and allotments	£ 2,054.50	£ 410.90	£ 2,465.40
STEM Group	Inv 2438 Phones	£ 30.00	£ 6.00	£ 36.00
Nolan Support Services	Invoice 0282 parks litterpicking and general maintenance	£ 309.00	£ 61.80	£ 370.80
Arnold Baker	Local Council Administration	£ 263.98		£ 263.98
Baughan Pest Control	Inv 5180 vermin control Lawson Road	£ 80.00	£ 16.00	£ 96.00
Staff salaries & expenses	Net salaries and expenses			£ 5,194.01
PFK Littlejohn	Annual Governance and Accountability Return for year ending 31 March 2022	£ 2,000.00	£ 400.00	£ 2,400.00
Dave Lucas	Grass Cutting and maintenance at Roman Park			£ 200.00
	Total Payment October			£ 19,398.97



9.2 To agree the accounts to end September as circulated.

9.3 Audit: To note PKF Littlejohn's (external auditor) "except for" comment regarding reporting a variance between boxes 7 and 8 of the AGAR form: The PC will, in future years, retain its existing accounting format and report on an income and expenditure basis to meet Governance requirements.

9.4 Banking arrangements: The clerk will update Lloyds and Barclays Banks signatories as soon as practicable. (In the meantime, existing signatories in place as needed).

Proposed by: Cllr Yandrapati

Seconded by: Cllr Gundapudi

Agreed unanimously.

10. Events

Santa's Grotto on Thursday 8th December

Parish Clerk asked about a budget for the Santa's grotto. Councillors were happy to set a budget, and asked Clerk to put together a costing.

Christmas tea on Wednesday 9th December

Santa's sleigh

Date to be confirmed with Cllr Waite. Volunteers will be required for this event.

Church on Berryfields Carols at Roman Park staging possible date of 19th December

Possible date Sunday 18th December to be confirmed. Would like the kiosk open.

11. Berryfields News & Communication

The September issue has just been released. The next issue is due to be released in December.

The councillors discussed forming an editorial group of councillors and residents to meet to source articles and find advertisers. It was agreed that a team of people would be beneficial as it is too big a job for one person to take on. It was suggested that an advertisement should be put out on Facebook to encourage members of the community to come forward to help. Councillor Harmes suggested contacting the AVA Sixth Form to see if there are any older students who are interested in journalism or editorial work who may like to help. Councillor Redshaw suggested advertising it from a D of E perspective, in that children could use it as their volunteer work. It was agreed that there would need to be someone to oversee this, and Councillor Gundapudi said that she would be happy to take on a leadership role if a team could be put together to help.



The Parish Clerk also discussed website updates. It was explained that there is a company who charge a small amount for tutoring on how to set up and maintain a website. She thinks it would be beneficial for a couple of staff members to be trained on this ASAP. Councillor Redshaw asked whether a ratio could be produced on how many people use the website, to ensure that money isn't wasted on something that doesn't attract much traffic anyway.

12. Highways and Transport

Councillor Redshaw explained that they have not been able to attach the speed sign to the lamppost yet as they cannot find a bracket that fits. Parish Clerk suggested that our contractor can come and look at it and make something that works.

13. Parish Clerk & Responsible Financial Officer

Ratify appointment of Mrs Anthea Cass CiLCA as Parish Clerk with immediate effect

Unanimous agreement.

Proposed by: Cllr Gundapudi

Seconded by: Cllr Redshaw

14. Meetings & matters of report

Councillor Green discussed her visit to the opening of Chartwell Manor. She said that they seemed to be interested in the hall. She also discussed her visit to the opening of the Greenway.

The Parish Clerk discussed a meeting she attended regarding local government pension scheme and wishes to add it to next month's meeting.

Councillor Rees discussed the success of the Macmillan morning. Over £78 was raised in cash but is yet to know the full total due to card payments.

15. Date of next Parish Council Meetings

The date of the next Parish Council meeting will be Wednesday 16th November (second Wednesday). All future meetings will be on third Wednesday of the month.

16th November 2022

December: No meeting

18th January 2023

15th February 2023

15th March 2023